

MyEnrollerSM Voice Authorization Instructions

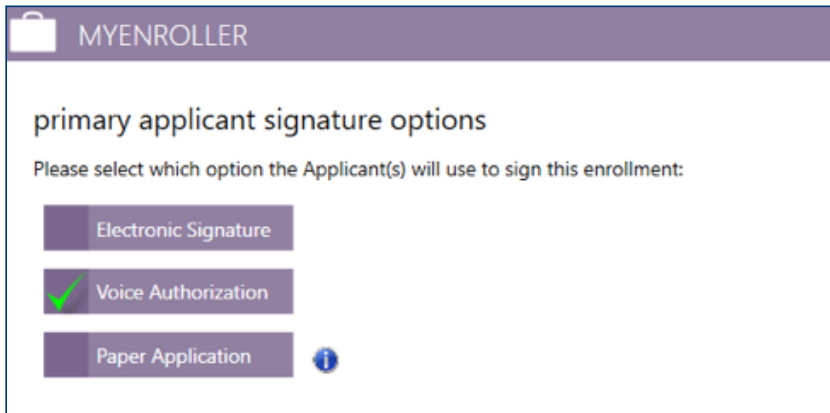


The voice authorization process allows a writing agent to capture a recorded voice signature through a GWIC conference line.

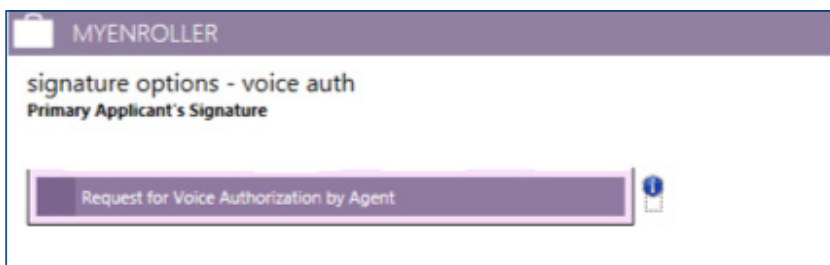
Please note: If you do not have conference line capabilities on your phone, you will not be able to utilize this signature option.

To capture the voice signature, follow these instructions on MyEnroller:

1. Select the “Voice Authorization” signature option for the applicant and/or owner.



2. Select “Request for Voice Authorization by Agent,” and an 800 phone number, instructions, and guide will appear.



IMPORTANT:

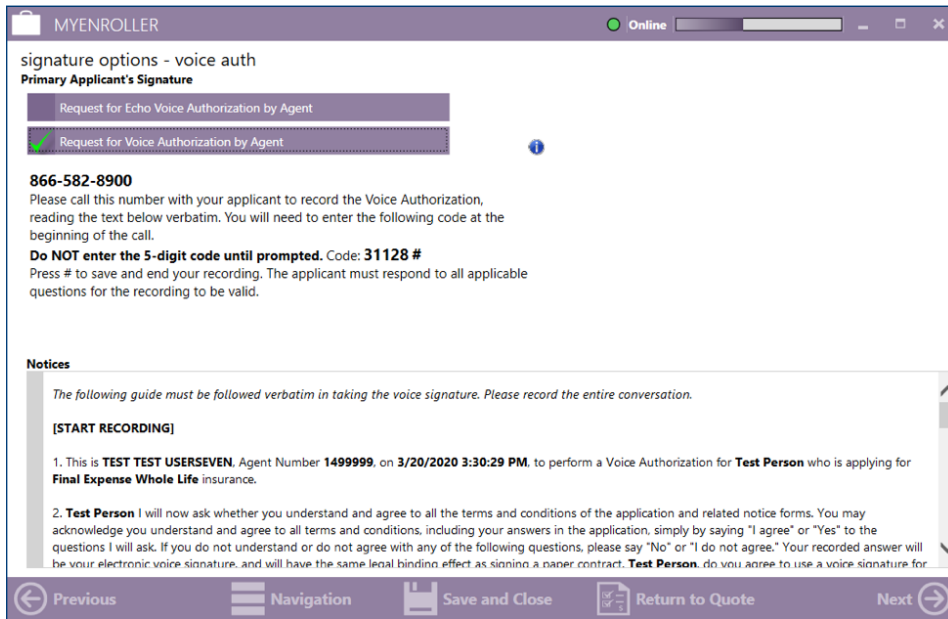
- This is a conference call.
- The **five-digit code must be entered correctly followed by #** in order for the recording to be automatically attached to the application file. If the five-digit code is entered incorrectly, admin services will have to manually attach the recording, which may cause a delay in the underwriting process.



Helpful tips:

- If the application is not submitted immediately following the voice signature and you need to revisit the application at a later time, you will have to capture a new Voice Authorization recording.
- If you enter in the wrong five-digit code by mistake, end the conference call and call the 800 number again. You will not be able to re-enter the code.
- The five-digit code is specific to each enrollment. It will remain the same if you need to revisit the application at a later time.

- If there's a busy signal after dialing the 800 phone number, please try calling again.
- **The guide must be read verbatim.**



3. When the voice authorization is complete, press # to save and end the recording.

Please note: If you do not press #, the recording will not be saved.

